



# Community Recreational Initiatives Society

(250) 979-3941 | admin@adaptiveadventures.ca | AdaptiveAdventures.ca

835 Bay Avenue, Kelowna, BC, V1Y 7K2

**BREAKING DOWN BARRIERS TO OUTDOOR RECREATION AND SPORT FOR PEOPLE OF ALL ABILITIES**

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## Adaptive Adventures Recreation Program Leaders

The Community Recreational Initiatives Society (CRIS) is a unique and powerful non-profit and charitable organization that provides outdoor recreation opportunities for people of all abilities throughout the Okanagan. CRIS is a pioneer in adaptive sport and recreation and offers programs tailored to the needs of participants utilizing specialized and customizable adaptive equipment and a team of highly trained volunteers and staff.

### ARE YOU THE RIGHT FIT FOR OUR TEAM?

You are someone who is passionate about inclusion and wants to make a difference in the community. You are a team player who can think on their feet and adapt to any given situation. You have a desire to learn about all facets of a non-profit organization and its operations - from the daily minutia of office duties to planning and scheduling programs and the execution of these trips and programs.

### THE OPPORTUNITY:

The Adaptive Adventures (AA) Recreation Program Leader position requires excellent customer service skills, professionalism, adaptability, and compassion for all people. It requires strong values of giving back to the community, social inclusion for all people, interaction with people with disabilities, and strong teamwork skills. Some of the responsibilities include:

- In a staff and volunteer teams, facilitate engaging, guided outdoor experiences (paddling, cycling, hiking, Nordic Ski, snowshoe) across the Okanagan Valley for individuals with disabilities and their support workers, families, and others
- Assist in organizing, loading and transporting adaptive equipment to and from various daily program locations
- Assist participants in transferring into and out of, and instruct them on use of, adaptive equipment
- Ensure group and participant safety on all trips
- Pilot tandem cycles, guide visually impaired participants on hikes, pilot tandem kayaks and act as a sherpa on the TrailRider (adaptive hiking chair), and similar duties on outdoor trips
- Promote accessibility, inclusion, equity and belonging within our community
- Facilitate engaging conversation with volunteers, participants, and/or guests during outings
- Lead and help lead urban-based outdoor trips and outings in a team of staff and volunteers
- Assist with volunteer training and continued development of CRIS' online adaptive volunteer training
- Assist in organizing and facilitating special awareness and fundraising events under supervision of CEO and Manager of Program Delivery and Manager of Partnerships (e.g. Boucherie Grind, Amazing Race, family camps). \*All events are contingent on current health restrictions
- Assist in planning, registration, scheduling, and documentation of AA programs and events using CRM and database systems
- Assist with digital media collection and marketing for AA programs
- Complete equipment and facility projects, repairs, maintenance and cleaning on a regular basis
- Perform various general office duties (e.g. phoning, filing, documentation)
- Work well individually as well as in a team environment



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- Incorporate physical literacy and fundamental movement skill (FMS) principles into activities

## OUR IDEAL CANDIDATE POSSESSES SOME OR ALL OF THE FOLLOWING:

- Clean criminal record check
- Comfortable interacting and assisting people with disabilities
- Excellent verbal and written communication
- Experience with software systems and
- Knowledge of basic maintenance skills
- Able to work independently or as a member of a team
- Available for days, evenings, weekday and weekend shifts
- Unrestricted driver's license
- Valid First Aid and CPR Certificate
- Experience driving with trailer in tow
- Formal training or certifications in outdoor activities (e.g. Paddle Canada skills cert)

## ELIGIBILITY:

- Be between 15 and 30 years of age at the start of the employment; (Criteria of the Federal Government Youth Employment funding stream)
- Be Canadian citizens, permanent residents or persons to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*; and
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations

**WAGE:** \$16/ hour

**NOTE:** This position is dependent upon Canada Summer Jobs Program funding from ESDC. The number of weeks and hours per week of employment may vary depending on level of funding approved.

## APPLICATIONS:

Include the following:

- Complete resume **with three references**
- A **cover letter** explaining: (if applicable)
  - Outdoor experience (note any certifications, formal training, or paddling experience)
  - Experience with persons with disabilities
  - Customer service skills and experience

If you are selected as an applicant you will then be asked to submit the following:

- Copy of driver's license
- Driver's abstract (within 30 days)
- Copy of a valid first aid ticket (if applicable)
- Criminal record check

**Apply online: [2021 CRIS Canada Summer Jobs Application](#)**

**We thank all applicants for their interest and will try to respond within two weeks regarding the status of your application.**